

Bulk Metering Conversion Request

15 March 2021



Part of Energy Queensland

Bulk Metering Conversion – Associated Supply Abolishments

Change required to existing supply arrangements (Removal – tick one box below only)

A single bulk metered point of supply (Body Corporate will on-sell electricity)

I require **Removal** of the existing individual meters at the time of bulk metering point installation.

List the complete site address details below. Ensure the list of meter numbers and unit numbers on page 2 is complete (including nominating any party that wishes to opt out of the conversion via the 'opt out' part of the form). *Please be aware that all customers within the premises/complex connected via the same service line, must have agreed to the change in connection arrangement.*

Note: All details on this form must be completed and submitted to arrange for a quotation to be sent to you. Please resubmit the full form (all pages) again including page 2 with the completed quotation form (if purchasing or sub metering agreement). If commercial and residential shops/units are involved, ensure you list them all along with the community meter/s if applicable.

All documentation is to be attached to the Connection Application

Name of Complex (eg
Marian Apartments)

Range of Unit Numbers
affected (eg 1-100 + CMTY)

Street Number

Street Name

Locality

State

Postcode

Consultant's details and signature

Name

Company

Title

Email Address

Telephone Number

Fax Number

Date

Signature



NETWORK

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Consultant to complete

Site Address

Photocopy this sheet and return if more units are required and complete page numbers (right)

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NMI Number	Meter Number	Unit # / Shop # / CMTY	Removal Read
Consultant to complete	Consultant to complete	Consultant to complete	Ergon Energy Network to complete



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Bulk Metering Conversions – Consultant / Retailer Responsibility – Check List

This list is for use where individually metered installations are to be combined into a single bulk metering point.

Item	✓
1. To receive a quote, attach the Bulk Metering Conversion form including all the unit and meter numbers (page 2) to the connect application. A quote will be provided to you by the relevant Ergon Energy Network department. Note: If existing individual Ergon Energy Network metering is to be removed then the 'Bulk Metering Conversion' form must be completed (including a list of affected NMIs) and a new NMI will be provided. Ensure <u>all</u> units and meters are nominated.	<input type="checkbox"/>
2. A <u>new</u> NMI for the bulk metering point will be provided to you in all cases. Note 1: Ensure all affected parties are made aware that they <u>need to</u> arrange final readings or supply abolishment's with their current retailers. Once the bulk metering point has been connected the existing meters / NMI's will be made extinct and removal reads published.	<input type="checkbox"/>
3. The MPB will be contacted by Ergon Energy Network regarding the date of conversion. Ergon Energy Network will take final reads on this day. Note: Ensure that external MPB's are aware that if a bulk metering conversion is completed without Ergon Energy Network's knowledge, customers may receive bills from both the Body Corporate and their existing retailers for the same period.	<input type="checkbox"/>
4. Please provide (as an attachment to the EWR (Form 2)) detail of the scope of work: - eg: supply a line diagram of the existing main switchboard and metering arrangements and the proposed main switchboard and metering arrangements.	<input type="checkbox"/>
5. The electrical contractor is to provide a EWR (Form 2) prior to the changeover (minimum 10 business days' notice required). Ensure electrical contractor is advised to include the new bulk metered NMI and request a ' New Connection ' (on the EWR (Form 2)) and mention 'Bulk Metering Conversion' on the EWR (Form 2) and preferred Network Tariff.	<input type="checkbox"/>
6. Retailer to submit a ' New Connection ' B2B using the new bulk metered NMI. In the special instructions field the retailer should nominate that this is a 'Bulk Metering Conversion'. Retailer also needs to nominate mandatory participants (RP, MPB, MPC, MDP), include an ADL >273 kWh and their preferred Network Tariff Code.	<input type="checkbox"/>
7. Please note, that where life support equipment will still be installed within a bulk metered connection this must be advised to the retailer at the bulk metering connection (i.e. parent connection point).	<input type="checkbox"/>
8. Allow sufficient timing for the changeover – (e.g. consideration to be given to Market Obligation Timeframes and physical requirements for work). As Ergon Energy Network will be liaising with the electrical contractor regarding the date of changeover, they should be made aware to keep you informed regarding the date of conversion.	<input type="checkbox"/>